

SPECIAL CIRCULAR 1 – Submission of Bid Proposals (Documents)

Reference: SEZAD Tender No. (17-2013) "CONSTRUCTION OF ROADS, INFRASTRUCTURE & BUILDINGS AT THE COMMERCIAL PRE-GATE, GATES AND INSPECTION ZONE, PORT OF DUQM "

Date of Collection of Tender Documents: 10/11/2014	Submission date: <u>10/02/2015</u>
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BID PROPOSALS (DOCUMENTS) TO BE SUBMITTED TO SEZAD (Hard or Soft copies)

Thank you for your participation in the above tender.

This Circular (Special Circular 1) is issued to clarify the method/type of documents' submission for the purpose of this tender and in tandem to Volume 1 Clause 2.2 'General' (of the Tender Documents'

The followings are required to be submitted (hard or soft copies or both) as stipulated.

(Important note: Tender Documents as issued to all bidders are in CD (or DVD) – NO requirement to print and submit hard copies Tender Documents; saved as stated below.

1	Form of Tender (FOT) and Appendix to FOT.	Duly filled, stamped and signed by Authorised Officer of the Bidder.	In HARD COPIES. (One original & 1 copy).
2	Bid Bond.	To be part of Technical Proposal Envelope; duly filled, stamped and signed as issued by Bidder's Bank.	Original Bid Bond – in HARD COPY. (One original & 1 copy).
3.1	Printed hard copies - Bills of Quantities (BOQs).	All printed pages; each bottom (right-hand) page to be duly initialed. The Final Summary Page, to be duly filled, stamped and signed by Authorized Officer of the Bidder.	In HARD COPIES. (One original and 1 copy).

		[Intent is to have evidence of submission with the figures (numbers) and been duly stamped and signed by Bidder].	
3.2	Excel-sheet filled (soft copy) Bills of Quantities (BOQs).	All duly-filled in Microsoft (excel sheet BOQs). [Intent: to permit arithmetical checking].	In SOFT COPIES (CD). (2 CDs).
4	List of Equipment, List of Personnel, List of Omani Employees, List of Expat Employees as required as part of Technical Proposal Evaluation.	To submit all Lists, etc. as per stated in Tender Documents.	In <u>both</u> HARD & SOFT COPIES. (One original and 1 copy plus 2 CDs).
5	Schedule of Particulars, Guarantees and Other Attachments (including all issued Circulars and Addenda).	To submit all Particulars, etc. as per stated in Tender Documents.	In <u>both</u> HARD & SOFT COPIES. (One original and 1 copy plus 2 CDs).

[Financial Envelope comprised: s/n 1; 3.1 and 3.2].

[Technical Envelope comprised: s/n 2; 4 and 5].

Important Notes:

- 1- Any queries and/or clarifications are to be officially submitted to SEZAD Tenders via email: sezadtenders@duqm.com.
- 2- All Bidders are to endorse this circular and attach it as part of their tender submission.
- 3- Bidders are advised that the **last date** for any further queries shall be **1st February 2015**.

Yours Sincerely,



SEZAD,
Tenders and Contracts Department

